

SECTION 00 41 13 - BID FORM

TO: FLORISSANT VALLEY FIRE PROTECTION DISTRICT
661 ST. FERDINAND
FLORISSANT, MISSOURI 63031

FROM: _____ (Contractor)

(Address)

Operating as (strike out conditions that do not apply) an Individual, a Corporation, organized and existing under the law of the State of _____, a Partnership, a Joint Venture consisting of the firms of _____

BASE BID PROPOSAL

In response to your invitation to submit a proposal for the execution of all work described by the drawings and specifications titled:

NEW UTILITY BUILDING
FLORISSANT VALLEY FIRE PROTECTION DISTRICT
1910 SHACKELFORD
FLORISSANT, MISSOURI 63031

FGM PROJECT NUMBER: 19-2619.01 DATE: FEBRAURY 15, 2019

and having examined the site where the Work is to be executed; and having become familiar with local conditions as they might in any way affect the cost and/or execution of the Work; and having carefully examined the aforesaid drawings, specifications, and other related documents and addenda thereto, the undersigned Bidder hereby proposes and agrees to provide all labor, materials, plant, equipment, transportation, and other facilities as necessary and/or required for the complete and satisfactory execution of the Work for which this proposal is submitted, for the lump-sum consideration as stated hereinafter:

Bidders must show bid amount in both words and figures. In case of discrepancy, amount shown in words shall govern.

BASE BID PROPOSAL

1. Bidder agrees to perform all of the Work in accordance with the contract documents for the sum of: (this Base Proposal to include allowance sums below).

Dollars (\$ _____).

ALTERNATES

When alternate proposals are required by Contract Documents or addenda thereto, the undersigned proposed to perform alternates for herein before stated Base Bid. Additions and deductions shall include all modifications of work or additional work that the under signed may be required to perform by reason of the acceptance of alternates. Note that if the alternate below does not affect bid or is not relative to a specific base bid contract, indicate by "\$0.00".

Alt. No.	Description	Add to Base Bid Proposal:
1	All associated exterior building signage and signage specific lighting shown on the building façade facing towards Shackelford Road	±\$ _____
2	All work associated with and including the ornamental cantilever gate system. This work would include all gate fence and operation components of this item. Note that rough-ins and conduits for items associated with this gate will still be included in the Base Bid construction (refer to Electrical drawing series for full information).	±\$ _____
3	All work associated with the construction of the Toilet Room facility within the building. This work would entail all construction, walls or structure, ceilings surfaces, accessories and plumbing, mechanical and electrical related construction elements associated with this room.	±\$ _____

ITEMIZED PRICES

When Itemized Prices are required by Contract Documents or addenda thereto, the undersigned proposes to perform itemized prices for herein before stated Base Bid. The itemized price shall be included as part of the Base Bid proposal cost. This cost is only an itemized line item cost for the Owner’s information and resource only.

Itemized Price	Description	
1:	All costs associated with the stormwater runoff design as indicated on civil drawings. This work shall include the removal of the existing storm sewer, new flared end sections, any tree removal, grading and sodding of the detention pond, outlet control structure and as-built drawings per MSD requirements.	+ \$ _____

UNIT PRICES

When Unit Prices are required by Contract Documents or addenda thereto, the undersigned proposes to perform unit prices for herein before stated Base Bid. The Owner may make written request for additional unit prices throughout this Contract when he deems it appropriate to meet project requirements. Supply all unit prices within five business days after date of request.

Unit Price 1:	Removal and disposal of off-site of unsatisfactory soil and replace with fill material or engineered fill from off site as required.	+ \$ _____/cu.yd.
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ADDENDA ACKNOWLEDGEMENT

The undersigned acknowledges receipt of the following addenda: (List by number and date appearing on each addendum. If all addenda are not acknowledged, the bid will be considered irregular).

<u>Addendum No.</u>	<u>Dated</u>	<u>Addendum No.</u>	<u>Dated</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TIME OF COMPLETION

The undersigned agrees to complete all of the work required by the Contract to Substantial Completion for New Utility Building by October 31, 2019.

BID SECURITY

Bid Security is attached, without endorsement, in the sum of (5% of Base Bid as submitted):

_____ Dollars (\$_____).

The undersigned agrees that Bid Security may be retained by Owner until the Contract has been signed and required bonds have been made and delivered to the Owner.

GENERAL STATEMENT

The undersigned has checked all of the figures contained in this proposal and further understands that Owner will not be responsible for any errors or omissions made therein by the undersigned.

The undersigned agrees to assist and cooperate with Owner in preparing the formal Contract, and shall execute same and return it to Owner along with surety bonds and insurance certificates, as may be required by the specifications and other Contract Documents, within 10 days following its receipt.

The undersigned further agrees to begin work on said Contract as soon as practicable after date of "Contract" or "Notice to Proceed," whichever is earlier; or, in any event, not later than 15 days from date of such notification, unless instructed otherwise in Instructions to Bidders. In case the undersigned fails or neglects to appear within the specified time to execute the Contract the undersigned will be considered as having abandoned it and the Bid Security accompanying this proposal will be forfeited to Owner as liquidated damages for delay and loss caused to Owner by reason of such failure on the part of the undersigned.

It is understood that the right is reserved by Owner to reject any or all proposals, to waive all informalities in connection therewith, and to award a contract for any part of the Work or the Project as a whole. It is agreed that this proposal may not be withdrawn for a period of 60 days after it has been opened, without permission of the Owner.

The undersigned declares that the person(s) signing this proposal is/are fully authorized to sign on behalf of the named firm and to fully bind the named firm to all the conditions and provisions thereof.

It is agreed that no person(s) or company other than the firm listed below or as otherwise indicated hereinafter has any interest whatsoever in this proposal or the Contract that may be entered into as a result thereof, and that in all respects the proposal is legal and fair, submitted in good faith, without collusion or fraud.

It is agreed that the undersigned has complied or will comply with all requirements concerning licensing and with all other local, state, and national laws, and that no legal requirement has been or will be violated in making or accepting this proposal, in awarding the Contract to him, or in the prosecution of the Work required thereunder.

BIDDER SIGNATURE

Respectfully submitted this _____ day of _____, 2019.

(Name of Firm)

BY _____

(SEAL - IF BIDDER
IS A CORPORATION)

SECTION 00 41 13 - BID FORM
MATERIAL SUBSTITUTION LIST

To: FLORISSANT VALLEY FIRE PROTECTION DISTRICT
661 ST. FERDINAND
FLORISSANT, MISSOURI 63031

Project: NEW UTILITY BUILDING
FLORISSANT VALLEY FIRE PROTECTION DISTRICT
1910 SHACKELFORD
FLORISSANT, MISSOURI 63031
FGM PROJECT NUMBER: 19-2619.01

FROM: _____ (Contractor)

_____ (Address)

MATERIAL SUBSTITUTION LIST

Submit within 24 hours after the "FLORISSANT VALLEY FIRE PROTECTION DISTRICT - NEW UTILITY BUILDING" bid opening the following schedule of substitute materials and/or methods Bidder proposes to furnish on this job, with the difference in price being added to or deducted from Base Bid. Base Bid and Alternate Bid(s) are understood to include only those items which are definitely specified by manufacturer, trade names or otherwise.

Bidder understands that the selection of materials and/or methods is optional with Owner and approval or rejection of the substitutions below will be indicated prior to executing the Contract.

Listed items will not be considered in determining the lowest responsible bidder. Such determination will be made on the basis of the lowest combination of Base Bid and accepted Alternate Bids as set forth in Instructions to Bidders.

<u>PRODUCT NAME AND/OR MANUFACTURER</u>	<u>ADD</u>	<u>DEDUCT</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

In proposing the Material or Equipment Substitutions herein the Bidder represents:

He has personally investigated the proposed substitution and has determined that it is equal or superior in all respects to that specified.

He will provide the same guarantee for the substitution as for the item specified.

He will coordinate installation of an accepted substitution into the Work, making all such changes as may be required for the Work to be complete in all respects.

He waives all claims for additional costs related to the substitution. Cost data is complete and includes all related costs under his Contract except for:

Architect/Engineer's redesign.
Costs under Contracts for other Work.

He will pay all redesign costs and additional costs to other Contractors.

BIDDER SIGNATURE

Respectfully submitted this _____ day of _____, 2019.

(Name of Firm)

BY _____

(SEAL - IF BIDDER
IS A CORPORATION)

REQUEST FOR CLARIFICATION NO. _____ (By A/E)
(to be e-mailed to FGM at *brennanh@fgmarchitects.com*)
FGM fax number 314.439.1602 Attn: BRENNAN HARTIN)

RE: FGM JOB NO. : 19-2619.01 – New Utility Building - Florissant Valley Fire Protection District

1. THIS PORTION TO BE COMPLETED BY TRADE CONTRACTOR/BIDDER

1.1 Date of Request: _____

1.2 Name of Bidder Requesting Clarification:

_____ Phone #: _____
Company

_____ Fax #: _____
Contact Person

1.3 Proposal Reference (Letter A, B, C, D, or E): _____

1.4 Please check one of the following Clarification Categories:

- A. () Information not shown on Contact Documents.
- B. () Interpretation of Contract Requirements.
- C. () Conflict in Contract Requirements.
- D. () Coordination Problems.

For Substitutions see Spec. Section 01 25 00 – Substitution Procedures. Use Form 1.5C.

1.5 Please list the appropriate Bid Document reference for this Request for Clarification:

A. Contract Drawing/Detail Number Reference: _____

B. Contract Specification Section, Page, Item # Reference: _____

C. Other Reference: _____

1.6 Description of Request for Clarification:

2. THIS PORTION TO BE COMPLETED BY ARCHITECT/ENGINEER

2.1 Architect's reply to Request for Clarification: _____

2.2 () The above reply will **not** be included in an Addendum.

2.3 () The above reply **will** be included in Addendum No. _____



SUBSTITUTION REQUEST (During the Bidding Phase)

Project New Utility Building
Florissant Valley Fire Protection District

Substitution Request Number: _____

To: _____

From: _____

Date: _____

A/E Project Number: 19-2619.01

Re: _____

Contract For: _____

Specification Title: _____ Description: _____

Section: _____ Page: _____ Article/Paragraph: _____

Proposed Substitution: _____

Manufacturer: _____ Address: _____ Phone: _____

Trade Name: _____ Fill in Series _____ Model No.: _____

Attached data includes product description, specifications, drawings, photographs, and performance and test data adequate for evaluation of the request; applicable portions of the data are clearly identified.

Attached data also includes a description of changes to the Contract Documents that the proposed substitution will require for its proper installation.

The Undersigned certifies:

- Proposed substitution has been fully investigated and determined to be equal or superior in all respects to specified product.
- Same warranty will be furnished for proposed substitution as for specified product.
- Same maintenance service and source of replacement parts, as applicable, is available.
- Proposed substitution will have no adverse effect on other trades and will not affect or delay progress schedule.
- Proposed substitution does not affect dimensions and functional clearances.
- Payment will be made for changes to building design, including A/E design, detailing, and construction costs caused by the substitution.

Submitted by: _____

Signed by: _____ *Signature required*

Firm: _____

Address: _____

Telephone: _____

A/E's REVIEW AND ACTION

- Substitution approved - Make submittals in accordance with Specification Section 013300.
- Substitution approved as noted - Make submittals in accordance with Specification Section 013300.
- Substitution rejected - Use specified materials.
- Substitution Request received too late - Use specified materials.

Signed by: _____

Date: _____

Supporting Data Attached: Drawings Product Data Samples Tests Reports _____